UCONN
UNIVERSITY OF CONNECTICUT

Division of Student Life and Enrollment
Community Standards

Academic, Scholarly, and Professional Integrity and Misconduct (ASPIM) Flow Chart

The instructor believes an act of academic, scholarly, and professional misconduct has occurred and saves evidence in its original form. The Instructor is encouraged to meet with the student to discuss the alleged violation and to gather additional information.

The instructor determines if they need to proceed forward with the Academic, Scholarly, and Professional Integrity and Misconduct (ASPIM) Process. If proceeding forward the Instructor creates a written Notification that includes:

- The allegation of misconduct
- The academic consequence
- The student's right to request an ASPIM Hearing

The instructor notifies the student in writing of the alleged misconduct and academic consequences. The Instructor completes the ASPIM Reporting Form and uploads all evidence, including a copy of the written notification, and course syllabus.

Student does not request an ASPIM Hearing. The instructor imposes academic consequence, the student is found in violation of Academic, Scholarly, and Professional Integrity, and a notification letter is sent to student. The case is then closed. The student cannot submit an appeal regarding decision.

The student does not request an ASPIM Hearing, and this is not the first violation. Instructor imposes academic consequences. The Office Community Standards (OCS) schedules meeting with the student.

Community Standards staff meets with the student regarding the ASPIM violation in an administrative conference. Community Standards staff reviews the ASPIM Policy, academic misconduct incident, and recommends appropriate additional sanctions in an administrative agreement.

The Student does not accept the administrative agreement proposed by the OCS staff member and requests a hearing.

The student requests an ASPIM Hearing within the 5 business days of written notification from the Office of Community Standards (OCS). The Instructor is notified by OCS.

OCS schedules a Hearing and provides written notice to the instructor and the student within approximately 15 business days of request.

The instructor and the student are required to confirm attendance, confirm any support person that will be in attendance, submit new information, and submit requests for witnesses within two business days prior to the hearing.

Academic, Scholarly, and Professional Integrity and Misconduct Hearing

Board Finds the student "Not In Violation"

The Instructor is informed of the decision and is recommended by the board to re-evaluate the grade.

Board Finds the student "In Violation"

The Instructor imposes academic consequences. Hearing Board determines if additional sanctions are based on the student's previous conduct history and the severity of the misconduct.

A written hearing decision is sent to the Instructor and Student by email notification within one business day.

The instructor and the student have the right to request an appeal within five business days of receiving the hearing decision notification. The appeal process is overseen by the Provost or Provost Designee once a the following form is filled out.
Academic, Scholarly, and Professional Integrity and Misconduct Appeal Form.
An appeal may be sought on three grounds:

- On a claim of error in the hearing procedure that substantially affected the decision.
- On a claim of new evidence or information material to the case that was not known at the time of the hearing.
- To determine whether any additional sanction(s), not including academic consequences, imposed by the Board were appropriate for the violation based on the student's conduct history and/or significance of the violation.

An appeal is requested. OCS will send over the case file and hearing recording to the provost's office for review.

The student and the instructor do not request an appeal within five business days.

The Appeal is dismissed.

The Appeal is upheld.

If an appeal is upheld, the Provost or designee shall refer the case with procedural specifications back to the original Board, who shall reconsider the case accordingly.

Need a consultation appointment?
Contact the Office of Community Standards
Email: Community@UConn.edu
Phone: (860) 486-8402